

**STORM WATER
MANAGEMENT
PERMIT APPLICATION**

CITY OF WAUPUN, WISCONSIN



City Use	Engineering Review Number			Site Project	Date			
	Date Received	Date Notified	Notification Medium		Project Name			
	Date Received	Date Notified	Notification Medium		Site Address			
	Date Received	Date Notified	Notification Medium		Plat Name / CSM No. & Lot Numbers			
	Date Received	Date Notified	Notification Medium		Gross Site / Lot Area	Gross Disturbed Area	Added Impervious Area	
	Date Approved	Permit Expiration Date			Estimated Start Date Estimated End Date			

I, the undersigned, have reviewed and understand the provisions of Chapter 22 of the Municipal Code of the City of Waupun regarding storm water management and shall implement the control plan for this project as approved by the City. I further grant right-of-way entry onto this property, as described above, to the designated personnel of the City of Waupun for the purpose of inspecting and monitoring for compliance with the aforesaid ordinance.

Land Owner	Signature				Owner's Authorized Representative	Signature			
	Print / Type Full Name					Print / Type Full Name			
	Address					Address			
	Address Cont.					Address Cont.			
	City	State	Zip			City	State	Zip	
	E-mail					E-mail			
	Day Phone	Eve. Phone	Mobile Phone	Fax		Day Phone	Eve. Phone	Mobile Phone	Fax

EXCEPTIONS. The following exceptions apply to the provisions of this ordinance. If the Director of Public Works determines that any of the conditions are met, owners, builders, and developers shall be exempt from the provisions of the Storm Water Management Ordinance with the exception that all provisions related to construction site erosion control shall be met. **Check the appropriate box if any of these exceptions apply to your site.**

Exceptions	<input type="checkbox"/>	For Single Family and Duplex homes only: Exception requested for initial construction on a lot that is less than one acre in area and that negative stormwater impacts will not result from development.	Submittal Checklist	<input type="checkbox"/>	Computations showing no increase in volume of storm water discharge for 1.5" rain event.
	<input type="checkbox"/>	Exception requested for the following sites: 1. Redevelopment post-construction site with no increase in exposed parking lots, roof area, roads, or other impervious surfaces. 2. Nonpoint discharges from agricultural facilities and practices. 3. Nonpoint discharges from silviculture activities. 4. Routine maintenance for project sites under 5 acres of land disturbance if performed to maintain the original line and grade, hydraulic capacity or original purpose of the facility.		<input type="checkbox"/>	Computations showing no increase in rate stormwater discharge for 2, 10, and 100-year rain events.
	<input type="checkbox"/>	Exemption requested for initial construction on a lot that was part of an approved Preliminary Plat or CSM prior to where the following conditions have been met: (a) The sub-divider of the lot has provided storm water management facilities in accordance with a storm water management plan previously approved by the City. (b) The lot is developed in accordance with that previously approved storm water management plan.		<input type="checkbox"/>	Computations showing compliance with ordinance requirements for reduction of Total Suspended Solids.
			After Completion	<input type="checkbox"/>	Plan showing existing site conditions.
				<input type="checkbox"/>	Plan showing temporary and permanent erosion and sediment control measures in compliance with ordinance.
				<input type="checkbox"/>	Plan showing proposed site conditions including stormwater management measures necessary to comply with ordinance.
				<input type="checkbox"/>	Short term maintenance and monitoring agreement.
				<input type="checkbox"/>	Long term maintenance and monitoring agreement for facilities that will be privately maintained.
				<input type="checkbox"/>	Erosion Control Site Inspections shall be submitted at project completion
				<input type="checkbox"/>	Certified As Built by a licensed professional engineer submitted to the Public Works Department

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Permit Conditions	PERMIT CONDITIONS. All permits issued shall be subject to the following conditions, and holders of permits shall be deemed to have accepted these conditions. The Director of Public Works (DIRECTOR) may suspend or revoke a permit condition, following written notification of the permittee. An action by the DIRECTOR to suspend or revoke this permit may be appealed in accordance with the provisions of the storm water management requirements in Ch. 22 S. 14 of the Municipal Code.
	a. Compliance with this permit does not relieve the permit holder of the responsibility to comply with other applicable Federal, State, and local laws and regulations.
	b. The permit holder shall design, install and implement all structural and non-structural storm water management practices in accordance with the approved storm water plan, the Technical Standards set forth in Ch. 22 S. 06, and the Performance Standards set forth in Ch. 22 S. 07, and this permit, prior to commencing any land development or land disturbing activity.
	c. The permit holder shall notify the DIRECTOR at least 5 business days before commencing any work in conjunction with the storm water plan and within 5 business days after completion of the storm water practices. If required as a special condition, the permit holder shall make additional notifications according to a schedule set forth by the DIRECTOR so that storm water management facility installations can be inspected during construction
	d. Infrastructure required as part of this ordinance shall be certified "As built" by a licensed professional engineer other than the DIRECTOR. Completed storm water management practices shall pass a final inspection by the DIRECTOR to determine if they are in accordance with the approved storm water plan and this ordinance. The DIRECTOR shall notify the permit holder in writing of any changes required in such practices to bring them into compliance with the conditions of this permit. The DIRECTOR shall notify the permit holder when storm water management practices have passed final inspection.
	e. The permit holder shall notify the DIRECTOR of any significant modifications they intend to make to an approved storm water plan. The City may require that the proposed modifications be submitted for approval prior to incorporation into the storm water plan and execution.
	f. The permit holder shall maintain all storm water practices in accordance with the storm water plan until the practices either become the responsibility of the City, or are transferred to subsequent private owners as specified in the approved maintenance agreement.
	g. The permit holder shall authorize the DIRECTOR to perform any work or operations necessary to bring storm water measures into conformance with the approved storm water plan, and shall consent to a special assessment or charge against the property as provided under §66.0627 or 66.0703 Wis. Stats., or to charging such costs against the financial guarantee posted in accordance with this ordinance to cover the cost of such work or operations. The permit holder shall waive notice and hearing as provided by §66.0703(7)(b) Wis. Stats.
	h. The permittee shall be responsible for maintaining all roads, road right-of-ways, streets, runoff and drainage facilities and drainage ways as specified in the approved storm water plan until they are accepted and become the responsibility of the governmental entity.
	i. The permittee shall provide and install at its expense all drainage, runoff control and erosion control improvements as required by this chapter and the approved storm water plan, and also shall bear its proportionate share of the total cost of off site improvements to drainage systems based upon the existing developed drainage area or planned development of the drainage area, as determined by the DIRECTOR.
	j. A copy of the storm water plan shall be available at the job site when land development or land disturbing activities are in progress.
	k. The permittee shall inspect, or cause to be inspected, the BMPs within 2 hours after each rain of 0.5 inches or more which results in runoff during active construction periods, and at least once each week, make needed repairs and document the findings of the inspections in a site erosion control log with the date of inspection, the name of the person conducting the inspection, and a description of the present phase of the construction at the site.
	l. That permittee shall comply with the floodplain zoning standards in Ch. 19 of the Municipal Code if the land development or land disturbing activity is in an identified flood hazard area on the Official Map.
	m. If so directed by the DIRECTOR, the permit holder shall repair, at the permit holder's own expense, all damage to adjoining properties, municipal facilities and storm water drainage systems caused by storm water runoff, where such damage is caused by activities not in compliance with the approved storm water plan.
	n. The permit holder shall allow the DIRECTOR access to the property for the purpose of inspecting the property for compliance with the approved storm water plan and this permit.
o. If an approved storm water plan involves changes in direction of runoff, changes the post-development hydrology, increases the peak rate and/or total volume of runoff, the sediment loading and/or thermal pollution from a site, the DIRECTOR may require the permittee to make appropriate legal arrangements with adjacent property owners concerning the prevention of endangerment to property or public safety.	
p. The permit holder is subject to the enforceable actions of this ordinance if the permit holder fails to comply with the terms of this permit.	
Additional Conditions of Approval	

CONDITIONAL APPROVAL	Director of Public Works	Jeff Daane	Date
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