



City of Waupun

201 E. Main Street
WAUPUN, WISCONSIN 53963
Phone: 920-324-7917
Fax: 920-324-7939

"Wild Goose Center of Wisconsin"

May 10, 2017

TO: Zoning Board of Appeals Members

FROM: Susan Leahy, Zoning Administrator

SUBJECT: Zoning Board of Appeals meeting scheduled for Wednesday, May 17, 2017 at 4:30 p.m. in the Council Chambers, City Hall, Waupun.

AGENDA

1. Call to Order
2. Roll Call
3. Recognition of Citizen appointments to Zoning Board of Appeals as approved by Common Council.
4. Recognition of Chairman to the Zoning Board of Appeals as approved by the Common Council.
5. Recognition of Council Member to the Zoning Board of Appeals as approved by Common Council.
6. Approve minutes of the March 29, 2017 meeting.
7. Discuss / Approve Variance request of Michael Flier at 601 Beekman St. to add a front deck to their home and encroach into the required front yard setback per section 16.03(1)(c)(ii).
8. Discuss / Approve day of month and time of Zoning Board of Appeals monthly meeting.
9. Adjournment

Cc Mayor & Common Council
City Attorney
Department Managers
Media
Michael Flier

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Angie Hull, City Clerk at-324-7900.

Trista Steinbach

Subject: FW: Zoning Board of Appeals meeting- MAY AGENDA

From: Angie Hull
Sent: Wednesday, April 19, 2017 7:35 AM
To: Julie Nickel
Cc: Trista Steinbach
Subject: RE: Zoning Board of Appeals meeting- MAY AGENDA

Julie/Trista –

At your Board meeting in May, please place as agenda items:

- 1) Recognition of Citizen appointments to Zoning Board of Appeals as approved by Common Council
- 2) Recognition of Chairman to the Zoning Board of Appeals as approved by Common Council
- 3) Recognition of Council Member to the Zoning Board of Appeals as approved by Common Council

Also, place on your agenda – **Day of Month and Time of Zoning Board of Appeal Monthly meeting**
It may be necessary to change the day of the month or the time of the meeting for Board members to attend.

Appointed Board:

Zoning Board of Appeal – 3 Yr. Terms

(The Board of Zoning Appeals shall consist of 5 members and an alternate. The alternate shall act with full power when a member of the Board is absent or refuses to vote because of interest. Simultaneous membership on the Board of Zoning Appeals and Plan Commission is permissible.) The Mayor appoints the Chairperson.

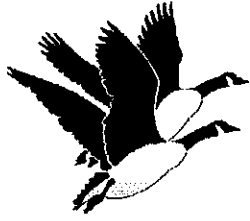
Citizen	4-30-19	Mark Nickel
Citizen	4-30-20	Dick Walters
Citizen	4-30-18	Frank Mesa, Chairman (<i>Mayor appoints Chairman</i>)
Citizen	4-30-18	Merlin Schouten
Citizen Alternate	4-30-20	Jon Dobbratz
Council Member		Michael Matoushek
Public Works Dir., Ex Officio		
Utility Manager, Ex Officio		

City of Waupun
Zoning Board of Appeals
Minutes of March 29, 2017

1. Call to Order:
 - a. Acting Chairman Nickel called The Zoning Board of Appeals meeting at 4:32 p.m.
2. Roll Call:
 - a. Members Present: Mark Nickel, Mike Matoushek, Jr, Merlin Schouten, & Alternate Jon Dobbratz
 - b. Members Absent: Mesa & Walters
 - c. Also Present: Susan Leahy, Zoning Administrator, Jared Oosterhouse, Mayor Nickel, and Cal Hermann
3. Approve Minutes of December 12, 2016 meeting.
 - a. Schouten made a motion to approve the December 12, 2016 meeting minutes, Matoushek seconded. Motion carried.
4. Public Hearing:
 - a. Nickel read Request: Discuss/Approve Variance of CND Specialties, Inc., located at the intersection of Hwy 26 & Hwy 151 (Lots 10 & 11 of Heritage Ridge), to install 2 pedestal signs that will be 60' in height and 344 sq. ft. One sign face Hwy 151 and the other will be at their driveway entrance. Also to reduce the front yard setback from 40 feet. Per Municipal Code Sections 16.11, 16.11(4), and 16.04(4)(c).
 - b. Nickel asked for any questions or comments.
 - c. Dobbratz asked if DOT permitting required.
 - d. Mayor Nickel stated yes they will need a permit from DOT.
 - e. Jared Oosterhouse explained there are 3 items. The first being the 60' height os sign, second having two pedestal signs on property and third reducing the 40 foot setback.
 - f. Mayor Nickel stated that they should be hearing back from the DOT regarding the sign permit. Leahy stated that she has not signed off on the Zoning of the permit application. Oosterhouse verified that the application has not been submitted to the DOT.
 - g. Leahy stated that she has not received any negative comments.
 - h. Dobbratz stated that the Owner wants to attract business from the highway.
 - i. Cal Herman stated the 60 foot sign would be along Hwy 151 and the monument sign will be at the driveway entrance.
 - j. Matoushek stated the variance needs to be approved prior to DOT submittal.
 - k. Nickel asked about the fuel pricing sign.
 - l. Herman stated the sign would be approximately the size of a Kwik Trip sign. And they have a contract with Citgo.
 - m. Mayor asked for verification that this was zoned B-4. Leahy stated yes.
 - n. Nickel asked how long the City has owned the property.

- o. Oosterhouse clarified the City does not own the property to date. It is contingent upon the Board of Appeals and Plan Commission Approvals. The property has been annexed into the City.
 - p. Nickel asked if there were any other questions or comments.
 - q. Schouten made a motion to grant the variance as written, Matoushek seconded.
 - r. Nickel - Aye, Matoushek - Aye, Schouten - Aye , Dobbratz - Aye
 - s. 4-Ayes, 0 Nays. Motion carried.
5. Adjournment:
- a. Dobbratz made a motion to adjourn, Schouten seconded.
 - b. Meeting adjourned at 4:44 p.m.

Prepared by:
Susan K. Leahy
Zoning Administrator



City of Waupun

201 E. Main Street

WAUPUN, WISCONSIN 53963

Phone: 920-324-7917

Fax: 920-324-7939

"Wild Goose Center of Wisconsin"

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that at a meeting of the Zoning Board of Appeals of the City of Waupun, to be held in the Council Chambers in the City Hall of the City of Waupun on Wednesday, the 17th day of May, 2017 at 4:30 o'clock in the P.M., there will be considered the application for a Variance of:

1. Michael Flier at 601 Beekman St. to add a front deck to their home and encroach into the required front yard setback. Per Section 16.03(1)(c)(ii).

PLEASE TAKE FURTHER NOTICE that all persons desiring to be heard on the proposed Variance in support thereof or in opposition thereto, must appear at the said meeting of the Zoning Board of Appeals of the City of Waupun.

Dated this May 5, 2017

Susan Leahy
Zoning Administrator
City of Waupun

(PUBLISH, May 10, 2017)

Fee: \$150.00 Paid: _____ Date: _____



CITY OF WAUPUN
201 E. Main Street
WAUPUN, WISCONSIN 53963

VARIANCE APPLICATION

From: Michael Flier
(business name or individual)

Property Description and address:

601 Beekman St
Waupun WI 53963

Variance Requested:

Looking to add front Deck to Home.
16' x 10' plus 14" step around 3 sides of Deck.
Plans Show Dimentions

Zoning Ordinance Section Involved:

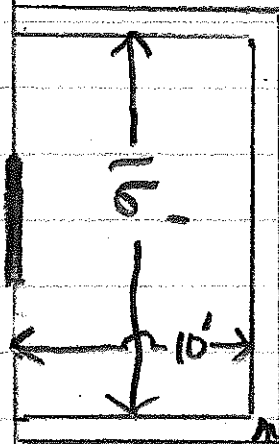
Date presented to Zoning Board of Appeals: _____

VARIANCE: Granted Denied

Comments:

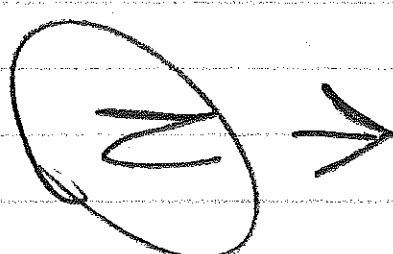
Signature of Applicant (s): Michael Flier

Front
Door



Scale
1/8" = 1'

1 step
leading onto
Deck



Beekman St

6'9"

4"

32'3 1/2"

52'3"

FRONT DOOR

5'7"

5'6"

EXISTING FRONT STAIR

Sidewalk

601 Beekman St
Wausau WI 53963

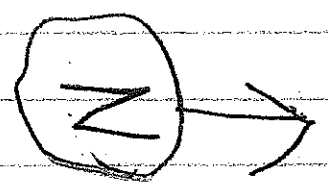
30'7"

Drive way

5'

5'0"

Brandon St



Michael Flier (920)-463-0135

4/5/17
Scale 1/8" = 1'

Beekman St

6'9"

1'7"

Sidewalk

one step on 3 sides

32'3 1/2"

52'3"

16'

2'

Front Door

1601 Beekman St
Wassup WI 53963

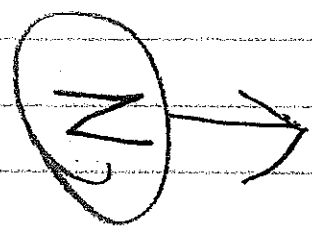
30'7"

Drive way

15'

15'0"

Brandon St



Michael Fior (920) 463-0135

4/5/17

Scale 1/4"

1" = 1'