

**City of Waupun**  
**Zoning Board of Appeals**  
Minutes of November 6, 2017  
(Approved 11/20/17)

1. Call to Order:
  - a. Chairman Mesa called The Zoning Board of Appeals meeting at 4:32 p.m.
2. Roll Call:
  - a. Members Present: Frank Mesa, Mark Nickel, Jon Dobbratz, Mike Matoushek, Jr., Dick Walters, & Merlin Schouten
  - b. Members Absent: None
  - c. Also Present: Susan Leahy, Zoning Administrator, Scott Stangel, Quality State Oil, & Cal Hermann, Owner
3. Approve Minutes of September 20, 2017 meeting.
  - a. Schouten made a motion to approve the September 20, 2017 meeting minutes with changes under 4.e. Nickel should be capitalized, Dobbratz seconded. Motion carried.
4. Public Hearing:
  - a. Mesa read Request: Discuss/Approve Variance request of Heritage Ridge Travel Center at 1705 Shaler Drive, to amend a Variance approved on March 29, 2017 for a pedestal sign that will exceed the required square footage.
  - b. Mesa asked for an explanation of variance.
  - c. Stangel stated there was confusion in the original drawing on the upper left side it stated 344 square feet total when it was drawn as 454 square feet. The sign height is not changing on the size. Stangel presented the board with the correct drawing which is actually 500 square feet. Federal increased the "Wild Goose" signage. When developing the sign sizes they look at the speed of traffic and distance/visibility of signage. Stangel stated they are requesting the signage at 500 square feet in lieu of the 344 square feet.
  - d. Mesa stated he does not see any problems with sign.
  - e. Dobbratz asked about the size of billboard signs.
  - f. Leahy stated they are larger.
  - g. Mesa asked for any discussion.
  - h. Matoushek made a motion to approve the 500 sf pedestal signage. Schouten seconded.
  - i. Mesa - Aye, Dobbratz - Aye, Walters - Aye, Matoushek - Aye, Schouten - Aye, Nickel - Aye
  - j. 6-Ayes, 0 Nays. Motion carried.
5. Other Business
  - a. Leahy brought to the board's attention another Variance request for a property on Fond du Lac Street and verified Monday, November 20<sup>th</sup> meeting date.

6. Adjournment:

- a. Dobbratz made a motion to adjourn, Matoushek seconded.
- b. Meeting adjourned at 4:41 p.m.

Prepared by:

Susan K. Leahy

Zoning Administrator