



City of Waupun

201 E. Main Street
WAUPUN, WISCONSIN 53963
Phone: 920-324-7917
Fax: 920-324-7939

"Wild Goose Center of Wisconsin"

February 26, 2018

TO: Zoning Board of Appeals Members

FROM: Kunkel Engineering, Zoning Administrator

SUBJECT: Zoning Board of Appeals meeting scheduled for Monday, March 5, 2018 at 4:30 p.m. in the Council Chambers, City Hall, Waupun.

AGENDA

1. Call to Order
2. Roll Call
3. Approve minutes of the November 20, 2017 meeting.
4. Discuss / Approve Variance request of ACS RBSH, LLC at 918 and 919 Taft Ln. to reduce the required front yard setback from 30' to 25' per Municipal Code Section 16.03(2)(c)(ii)
5. Discuss schedule for future meetings.
6. Adjournment

Cc Mayor & Common Council
City Attorney
Department Managers
Media

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Angie Hull, City Clerk at-324-7900.

City of Waupun
Zoning Board of Appeals
Minutes of November 20, 2017

1. Call to Order:
 - a. Chairman Mesa called The Zoning Board of Appeals meeting at 4:30 p.m.
2. Roll Call:
 - a. Members Present: Frank Mesa, Mark Nickel, Jon Dobbratz, Mike Matoushek, Jr., & Merlin Schouten
 - b. Members Absent: Dick Walters
 - c. Also Present: Steven & Teri Gunn (owner)
3. Approve Minutes of November 6, 2017 meeting.
 - a. Dobbratz made a motion to approve the November 6, 2017 meeting minutes as presented. Matoushek seconded. Motion carried, unanimously.
4. Public Hearing:
 - a. Mesa read Request: Discuss/Approve Variance request of Steven & Teri Gunn at 395 Fond du Lac St. to extend the front porch 4 feet for a total of 10 ft. and enclose it. It will project into the required front yard setback.
 - b. The Gunn's explained they are requesting a variance to extend the existing porch 4 feet out further than what the existing porch is.
 - c. Building Inspector, Sue Leahy went to look at property and told owner they cannot build back because of the garage.
 - d. Dobbratz asked if the addition will have a platform or porch for an additional entrance to house. Property owner said there will only be a door at the front and no porch.
 - e. Mesa asked for any discussion.
 - f. Matoushek made a motion to approve the addition on the front of the house as presented. Schouten seconded.
 - g. Mesa - Aye, Dobbratz - Aye, Matoushek - Aye, Schouten - Aye, Nickel - Aye
 - h. 5-Ayes, 0 Nays. Motion carried.
5. Discuss schedule for future meetings
 - a. Trista Steinbach informed the board that Susan Leahy, Building Inspector would like to set a date each month for Zoning Board meetings so citizens can be informed when the meetings are in advance.
 - b. The board agreed that all future zoning board meetings will be held on the 1st Monday of each month at 4:30 pm.
6. Adjournment:
 - a. Schouten made a motion to adjourn, Dobbratz seconded.
 - b. Meeting adjourned at 4:35 p.m.

Prepared by:
Trista Steinbach
Administrative Assistant



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NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that at a meeting of the Zoning Board of Appeals of the City of Waupun, to be held in the Council Chambers in the City Hall of the City of Waupun on Monday, the 5th day of March, 2018 at 4:30 o'clock in the P.M., there will be considered the application for a Variance of:

1. ACS RBHS, LLC at 918 and 919 Taft Ln. to reduce the required front yard setback from 30' to 25' per Municipal Code Section 16.03(2)(c)(ii).

PLEASE TAKE FURTHER NOTICE that all persons desiring to be heard on the proposed Variance in support thereof or in opposition thereto, must appear at the said meeting of the Zoning Board of Appeals of the City of Waupun.

Dated this February 16, 2018

Rob Froh
Zoning Administrator
City of Waupun

(PUBLISH, February 26, 2018)

Fee: \$150.00

Paid:

Date: 2/13/18



CITY OF WAUPUN

201 E. Main Street

WAUPUN, WISCONSIN 53963

VARIANCE APPLICATION

From: ACS RBHS, LLC

(business name or Individual)

Property Description and address:

918 + 919 Taft Lane

Variance Requested:

Setback (Front) reduction From 30' to 25'

Zoning Ordinance Section Involved:

16.03 (2)(c)(ii)

Date presented to Zoning Board of Appeals:

VARIANCE:

Granted

Denied

Comments:

Signature of Applicant (s):

James A. Hartung, ACS RBHS, LLC Member