

Approved 10/17/17

1. 7:45 A.M. Opening Items

1.1. Call to Order at 7:45 A.M.

- 1.2. Present on Roll Call: John Karsten, Jill Vanderkin, Nancy Vanderkin, Mayor Julie Nickel, Sue VandeBerg, Cassandra VerHage, Derek Drews
Absent: None
Administration Present: City Administrator/Director of Economic Development Kathy Schlieve, Administrative Assistant/Accountant Michelle Kast
Audience Present: None

2. Discussion Items

2.1. Grant Applications

2.1.1. Jeff Riel – 314, 425, 427, and 431 E. Main

The Zoning Board approved Mr. Riel’s windows and the BID Board approved a \$2,000 grant toward the window replacement project. Mr. Riel contacted Window World for a quote for windows that fill the entire opening. Costs would increase significantly. Discussion on prior window replacement grants – Golden Cup and C.VerHage Photo. Karsten recommends more consistency. Discussion on Historic District tax credits.

3. Consider approval of the following action items

3.1. Grant Applications

3.1.1. Jeff Riel – 314, 425, 427, and 431 E. Main

Action: Motion Karsten, second by N. Vanderkin to approve 50% of non-BID covered expenses (totaling \$6,807.00) up to a maximum of \$3,403.50 for completion of the project. Motion carried 6:1 with VerHage voting no. VerHage noted she would have considered an increased level of grant coverage to replace windows with those that would fill the opening, as required in the design guidelines.

4. Adjournment

Action: Motion N. Vanderkin second by Drews to call the meeting adjourned at 8:00am. Motion carried 7:0.

Michelle Kast
Administrative Assistant/Accountant