

Waupun Common Council
Minutes of Common Council Meeting
Tuesday, September 12, 2017

The Waupun Common Council met in special session on Tuesday, September 12, 2017 at 6:00pm in the Common Council Chambers of the Waupun City Hall with Mayor Nickel presiding.

City Staff present are City Attorney VandeZande, City Clerk Hull, Administrator Schlieve, Police Chief Loudon, Public Works Director Daane, Fire Chief DeMaa, Utility Manager Posthuma, Treasurer Oosterhouse, Library Director Jaeger, and Asst. to the Fire Chief Beer.

Mayor Nickel called the meeting to order at 6:00pm.

The Pledge of Allegiance was heard, followed by a moment of silence.

Members present on roll call are Alderman Vossekul, Alderman Westphal, Alderman Mielke, Alderman Vanderkin, Alderman Kaczmarski, and Alderman Matoushek. No members are absent.

No Public participation is heard.

Motion Vanderkin, second Vossekul to approve the August 8, 2017 minutes from the regular Council meeting and the August 29, 2017 from the special Council meeting. Motion carried 6-0.

Motion Vanderkin, second Matoushek to approve the minutes of boards committee, and commission meeting minutes as presented. Motion carried 6-0.

Communications were shared by Department Staff:

Chief Loudon: Hiring of a Patrol Officer should be complete by the end of the month.

Chief Demaa: Four Firefighters were hired and began August 30, 2017. A community service open house is scheduled for October 9, 2017 from 5p-8p at the Safety Building.

Public Works Director Daane: Due to the unkempt properties, it was questioned to the Director for a third City-wide bulk pick up. Advanced Disposal returned with a quote of \$8,025 for this additional curb-side service. If we were to add this additional curb-side service to each residential customer's monthly utility invoice (2970 customers), the additional cost per household is \$2.70. Otherwise, the City could place 30 yard dumpsters at the City Garage for the cost of \$185 per dumpster and \$50 per ton. Each dumpster is estimated to weigh 3 ton. The City would also incur wages as an employee would be staffed during the open hours. Mielke states that the next curb-side pick-up is scheduled for the week of October 9, 2017. Requests that this be reviewed at that time to determine if additional service is needed.

Treasurer Oosterhouse: Moving forward with the debt issuance. Will receive the Moody's ratings tomorrow following with the authorization of the sale bonds.

Alderman/Recreation Board Member Westphal: The Recreation Board will be reviewing the attendance at the aquatic center during Labor Day to see if it merits being open or not.

Administrator/Economic Development Schlieve: Federal Mogul Open House on September 16, 2017 from 11a-1p, Waupun School District is hosting a community informational session regarding the transitional house on September 13, 2017 at the Library at 6pm, September 24, 2017 the Waupun Hospital is holding an open house for the new wing from 11a-2p, and September 25, 2017 the Christian Home will be holding the ground breaking at its new location at 5pm.

The Finance Policy, which was created due to the Taxi Audit requirement, is provided for a second review. This policy includes a creation of a finance committee which is expected for 2018.

Motion Matoushek, second Vossekul to approve the Finance Policy. Motion carried 6-0 roll call.

Take Home Vehicle Policy is provided for a second review.

Motion Vanderkin, second Matoushek to approve the Take Home Vehicle Policy. Motion carried 6-0 roll call.

The Policy for Participation in Youth Related Parades or Escorts is provided for a second review. From the last review, this draft provides for "youth" related athletics, not just high school athletics. The escorts are to be related to State Championship win only. Transportation of individuals in the parade is discussed. Kaczmarski feels the Police and Fire Departments should be allowed to use their discretion in the escorts and is concerned with the "youth" statement in the relation to the Legion team, which are young adults. Consensus provides that the individuals must transport on a bus or a single vehicle but no civilian vehicles may participate.

Motion Westphal, second Vanderkin to approve the Policy for Participation in Youth Related Parades or Escorts with the revisions of parade escorts will only be provided for students and chaperones traveling on bus or within a single vehicle. No other civilian vehicle will be allowed to participate in the parade escort. Motion carried 6-0 on roll call.

Motion Matoushek, second Kaczmarski to authorize City Clerk to release payment of monthly expenses. Carried 6-0.

Motion Vanderkin, second Matoushek to approve operator licenses for Katlin Schlieve, Erin Holbach, Carrie Ordonez, and Elizabeth Waskow and Temporary Class B Licenses to the Waupun Fire Dept on September 16, 2017 for Make A Wish Fundraiser at Waupun Community Center and the Waupun Festivals Inc. on October 6, 2017 for John Denver Tribute Concert at the Waupun City Hall Auditorium. Motion carried 6-0.

Future tentative meeting dates are September 26, 2017 at 5:30 p.m. - Special Council Meeting, October 10, 2017 at 6 p.m. -Common Council Meeting, and October 31, 2017 at 5:30 p.m. - Committee of the Whole.

Motion Matoushek, second Vanderkin to adjourn into closed session under 19.85 (1) (e) of the Wisconsin Statutes for consideration of a proposed Developer's Agreements in TIF 6. Motion carried 6-0.

Motion Vanderkin, second Matoushek to reconvene into open session under Section 19.85 (2) of WI Statutes. Carried 6-0.

No action from closed session.

Motion Matoushek, second Mielke to call the meeting adjourned at 7:20 p.m. Motion carried 6-0.

Angie Hull, Clerk