



# City of Waupun

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*"Wild Goose Center of Wisconsin"*

Waupun Common Council  
Minutes of Meeting  
Tuesday, December 12, 2017

The Waupun Common Council met on Tuesday, December 12, 2017 at 6:00pm in the Common Council Chambers of the Waupun City Hall with Mayor Nickel presiding.

City Staff present are City Attorney VandeZande, City Clerk Hull, Fire Chief Demaa, Library Director Jaeger, Administrator Schlieve, Utility Manager Posthuma, Public Works Director Daane, Treasurer Oosterhouse, and Lieutenant Pfalzgraf.

Audience present is Sam Kaufman, Mike Beer, Pam and Rebecca Young, and Brett and Cassandra Gerritsen.

Media present are Al Holbrook of the Daily Citizen and Craig Warmbold of Good Karma/WBEV-WXRO.

Mayor Nickel called the meeting to order at 6:00pm.

The Pledge of Allegiance was heard, followed by a moment of silence.

Members present on roll call are Mayor Nickel, Alderman Matoushek, Alderman Mielke, Alderman Vossekui, Alderman Westphal, Alderman Vanderkin, and Alderman Kaczmarski. No members are absent.

Lieutenant Pfalzgraf introduces newly hired Police Officer Bret Gerritsen to the Waupun Common Council. Rebecca Young of the Waupun High School Senior Democratic Seminar Class informs the Council of her community involvement, such as hosting a Trick or Treating event and tutoring special education children. Sam Kaufman, Fond Du Lac County District 7 Supervisor, provided an update on Fond Du Lac County proceedings and informed the Council he has submitted his Declaration of Candidacy for the Supervisor District 7 race. Mike Beer informs the Council he submitted his Declaration of Candidacy for the Supervisor District 6 race.

Motion Matoushek, second Vossekui to approve the minutes of boards committee, and commission meeting minutes as presented. Motion carried 6-0 on roll call.

Council reviewed the Departmental Reports.

The Board of Public Works made recommendation of adoption of Ordinance 17-11 to amend Ch. 6.02(1) (a) entitled Traffic Code- Speed Limits. Complaints were received of the speed of vehicles on Fox Lake Road coming into the City limits. In review of the current ordinance, it was found that our jurisdiction starts/ends extending west beyond S. West Street. Per the County, our jurisdiction for roads, is at the

corner of S. West Street and Hwy 68. This amendment would eliminate the language 35mph extending beyond west of that intersection.

Motion Vanderkin, second Vossekul to adopt Ordinance 17-11 to amend Chapter 6.02(1) (a) Traffic Code-Speed Limits. Motion carried 6-0.

The Board of Public Works made recommendation of adoption of Ordinance 17-12 to amend Ch. 6.05(3) Traffic Code-Parking Limitations-Restricted Parking At Any Time. Due to the new addition at the hospital, semi-trucks are turning off of Beaver Dam Street and turning onto Elm Avenue toward Main Street. Language to the ordinance would be added for of no parking from 7:00a-5:00p Monday through Friday on the east side of Elm Avenue commencing 147ft south of the curb line of E. Main Street going south for 95ft. to eliminate the trucks exiting on Elm Street and entering onto Main Street.

Motion Kaczmariski, second Vanderkin to adopt Ordinance 17-12 to amend Chapter 6.05(3) (aa) Traffic Code-Parking Limitations-Restricted Parking At Any Time. Motion carried 6-0.

The Board of Public Works made recommendation of adoption of Ordinance 17-13 to amend Ch. 6.05(3) entitled Traffic Code-Parking Limitations-Restricted Parking At Any Time- Handicapped Parking Zones. Medema Field baseball field is located on the corner of Lincoln Street and Rens Way. There have been issues with parking for loading/unloading of products for the concession stand and a request for a temporary 15 minute parking stall to be placed was received. In reviewing the current ordinance, it was found that the four handicapped parking stalls are not noticed. This amendment would provide four handicapped stalls and the temporary parking stall.

Motion Vanderkin, second Vossekul to adopt Ordinance 17-13 to amend Ch. 6.05(3) Traffic Code-Parking Limitations-Restricted Parking At Any Time- Handicapped Parking Zones. Motion carried 6-0.

The 2018 Fire Department Equipment rates remain as stated in 2017 and mirror the Community Fire Department rates. A one hour minimum and incidental charges have been developed.

Motion Kaczmariski, second Matoushek to approve the 2018 Fire Department Equipment rates. Motion carried 6-0 on roll call.

Bid opening for razing the Washington School provided three submissions: Robinson Brothers \$244,800; W&D Navis \$245,500; and Razmus Demolition Services LLC \$317,883. Daane recommends awarding the project to the low bidder, Robinson Brothers, of \$244,800, providing they supply to required insurance coverages.

Motion Vanderkin, second Vossekul to approve the request for proposal to raze the building and restore the lot of the formerly known building, the Washington School, to Robinson Brothers in the amount of \$244,800 contingent upon receipt of the required insurance coverages. Motion carried 6-0 on roll call.

Due to deterioration and unsafe conditions, the City's insurance company required the removal of the play structure at McCune Park. Residents from the area request this be replaced. There are additional-unused funds in the Community Center project fund that can be allocated for this purchase.

Motion Matoushek, second Vossekul to approve the re-allocation of funds for the play structure to be placed at McCune Park. Motion carried 6-0 on roll call.

The Taxi Grant Application is before the Council for consideration. This application is submitted annually. Brown Cab has also made a request to increase fares for agencies and package delivery. This will not affect the general public.

Motion Vossekul, second Vanderkin to approve the taxi fare increase. Motion carried 6-0 on roll call.

Motion Matoushek, second Westphal to approve the 2018 Taxi Grant Application. Motion carried 6-0 on roll call.

The tentative agreement between the City of Waupun and Waupun Police Department Local 317 for a successor 2018-2019 collective bargaining agreement is before the council for consideration.

Motion Westphal, second Matoushek to accept and approve the 2018-2019 bargaining agreement between the City of Waupun and Waupun Police Department Local 317. Motion carried 6-0 on roll call.

City Clerk Hull informs the Council that the City does not have an ordinance that requires a primary be held whenever the number of candidates who qualify for the ballot is more than twice the number of seats open for an office. Because of this, we will not hold a primary regardless of the number of candidates, unless the Council makes motion upon a spring primary not later than 3 days after the deadline for filing nomination papers or Electors of the City file a sufficient petition requesting a primary within 3 days after the deadline for filing nomination papers. At this time, for the April 2018 Spring Election, we do not have more than twice the number of candidates filing for a local municipal seat. The seats up for re-election are Mayor, Aldermanic District 2, 4, and 6. There will be a primary held for offices outside of the municipal races. If the City wishes to hold a local primary, the City will then share in the cost of the election.

Motion Kaczmariski, second Vossekul to deny a 2018 Primary Election for the local municipal races of Mayor and Alderperson for Aldermanic District 2, 4 and 6 if there is more than twice the number of candidates filing for these seats. Motion carried on roll call 6-0.

The City received a claim from Nate Oosterhouse on November 22, 2017 for damages to his personal vehicle. Mr. Oosterhouse found a scratch on his front bumper that he believes was not previously there. He was told by a family member that the City employees were collecting leaves in the area near his vehicle. Mr. Oosterhouse provided an estimate of \$588.90 to repair the damages. Cities and Villages Mutual Insurance Company, the City's liability company, reviewed the claim and returned with a recommendation of denial.

Motion Matoushek, second Kaczmariski to deny the claim from Nate Oosterhouse. Motion carried 6-0 on roll call.

A Downtown Historic District is being considered. This creation would allow opportunities for businesses to apply for tax credits to preserve their historic building. The area mirrors the Business Improvement District.

Motion Vanderkin, second Vossekul to request the State Historical Society to secure the consultant needed to write the application and proceed with the process. Motion carried 6-0 on roll call.

Motion Vanderkin, second Matoushek to authorize payment of the monthly expenses. Motion carried 6-0 on roll call.

Motion Vanderkin, second Matoushek to authorize payment of future 2017 expenses. Motion carried 6-0 on roll call.

Motion Matoushek, second Vossekul to approve Operator Licenses to Kristine Salkowski, Lynn Beck, Jay Graff, and Angel McLinn and a Temporary Class B and Wine License to the Waupun Historical Society for the Holiday Open House on December 30, 2017 at the Waupun Historical Society building at 520 McKinley Street, Waupun. Motion carried 6-0 on roll call.

The Committee of the Whole meeting for December has not been established and will be scheduled if warranted. The next meeting scheduled for the Waupun Common Council is January 9, 2018 at 6:00pm.

At 6:45pm, Motion Vanderkin, second Matoushek to adjourn to closed session under Section 19.85 (1) (e) of the WI Statutes for consideration of land negotiations for the site formerly known as the Washington School Property and Taft Lane Development in TID 5, Heritage Ridge Development TID 7, land negotiations in the Industrial Park, and Tanager Street Development. Motion carried 6-0.

Motion Vanderkin, second Matoushek to reconvene to open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

No action taken from closed session.

Motion Matoushek, second Vossekul to call the meeting adjourned at 7:32pm. Motion carried 6-0.

Angela Hull, City Clerk