



City of Waupun

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"Wild Goose Center of Wisconsin"

Waupun Common Council Minutes of Meeting - Tuesday, February 13, 2018

The Waupun Common Council met on Tuesday, February 13, 2018 at 6:00pm in the Common Council Chambers of the Waupun City Hall with Mayor Nickel presiding.

City Staff present are City Attorney VandeZande, City Clerk Hull, Fire Chief Demaa, Library Director Jaeger, Administrator Schlieve, Utility Manager Posthuma, Public Works Director Daane, Treasurer Oosterhouse, Deputy Police Chief Rasch, and Recreation Program Director Kaminski.

Audience present is students from the Waupun High School Senior Democratic Seminar class: Karena Schultz, Hanna Navis, Jose Hauschild, Olivia Brezinsky, Sara Riel, Klaire DeBoer, and Spencer Sullivan; members of the Waupun Fire Department: Cliff and Cliff and Karen Teletzke, Ron VandeZande, Mike Beer, Wally Beekman, Rick Searvogel, Paul Beder; Phil Cosson of Ehlers Inc., Craig Molitor of Fond Du Lac Area Visitors and Conventions Bureau, Cecelia Harry of Envision Greater Fond Du Lac, and Cub Scouts Leader Tony Niemier with Cub Scouts members.

No media is present.

Mayor Nickel called the meeting to order at 6:00pm.

The Pledge of Allegiance was heard, followed by a moment of silence.

Members present on roll call are Mayor Nickel, Alderman Matoushek, Alderman Mielke, Alderman Vossekul, Alderman Westphal, Alderman Vanderkin, and Alderman Kaczmariski. No members are absent.

Due to commitments, newly hired Patrol Officer Alexandra Tipton will be introduced to the Waupun Common Council at a future date.

Fire Chief Demaa recognizes the 46 years of service of Assistant Chief Wally Beekman who retired from the Waupun Fire Department January 1, 2018. Beekman will continue providing the service of fire inspections.

Karena Schultz, Hanna Navis, Jose Hauschild, Olivia Brezinsky, Sara Riel, Klaire Deboer of the Waupun High School Senior Democratic Seminar Class are before the Council informing of the services they have provided to improve the community. Promoting adoption of animals at the Waupun Animal Shelter, renovation of the Waupun Animal Shelter, raising funds for donation to the Waupun Animal Shelter are among the services they have been involved in.

Motion Vanderkin, second Vossekul to approve the minutes of boards committee, and commission meeting minutes as presented. Motion carried 6-0 on roll call.

Council reviewed the Departmental Reports. Hull reminds the Council of the February 20, 2018 Spring Primary Election for the Supreme Court Justice race. Schlieve introduces Cecilia Harry of Envision Greater Fond du Lac and Craig Moliter of Fond du Lac Area Convention and Visitor's Bureau to present the Economic Development Strategic Plan 2018 Overview.

Phil Cosson of Ehlers provides a resolution for consideration of the Common Council to offer support for creating and establishing the boundaries for TID 8 which will be located on the west side of the City. This 20 year, mixed-use TID, will incorporate a banquet facility, residential development, and the west shopping mall.

Motion Matoushek, second Vossekul to adopt Resolution 02-13-18-01 Approving the Project Plan and Establishing the Boundaries for and the Creation of Tax Incremental District 8. Motion carried 6-0 on roll call.

Schlieve provides a resolution to support a planning grant to define an aging in place initiative as provided in our Comprehensive Plan.

Motion Matoushek, second Vossekul to adopt Resolution 02-13-18-01 Aging in Place Initiative. Motion carried 6-0 on roll call.

The City of Waupun provided a request for proposal for the building inspection and zoning administration services to several companies and received two (2) for consideration: Kunkel Engineering and General Engineering Company. A review committee, devised of contractors and City Managers, recommends Kunkel Engineering.

Motion Vossekul, second Vanderkin to approve the request for proposal and enter into an agreement with Kunkel Engineering for building inspection and zoning administration services. Motion carried 6-0 on roll call.

As the City of Waupun will employ the season park leaders, wage rates need to be established.

Motion Vanderkin, second Matoushek to approve the Program Leader hourly wage rates. Motion carried 6-0 on roll call.

Board of Public Works provides recommendations to the Common Council for the bids received for 1.1 Cubic Yard Loader and 14 Ft Backhoe, Four Wheel Mechanical Street Sweeper, and Zero Turn Riding Tractor with Multiple Attachments.

For the 1.1 cubic yard loader and 14' backhoe, bids were received from Waupun Equipment \$93,600; JCB of Milwaukee \$104,783.22; Brooks Tractor \$105,700; and Fabick Cat \$139,100. Board of Public Works recommends awarding the bid to Waupun Equipment.

Motion Kaczmariski, second Vanderkin to award the bid for the 1.1 cubic yard loader and 14' backhoe to Waupun Equipment in the amount of \$93,600. Motion carried 6-0 on roll call.

For the Four Wheel Mechanical Street Sweeper, Casper Truck provided two bids: for new equipment \$259,914 and a demo \$247,114. Board of Public Works recommends the bid for the demo machine from Casper Truck.

Motion Matoushek, second Vanderkin to award the bid to Casper's Truck Equipment for the demo Four Wheel Mechanical Street Sweeper in the amount of \$247,114. Motion carried 6-0 on roll call.

For the Zero Turn Riding Tractor with Multiple Attachments, one bid was received from Reinders in the amount of \$43,940. Board of Public Works recommends this bid from Reinders.

Motion Westphal, second Mielke to award the bid to Reinders for the Zero Turn Riding Tractor with Multiple Attachments in the amount of \$43,940. Motion carried 6-0 on roll call.

The 2018 budget provided for \$278,645 for the purchase of the Four Wheel Mechanical Street Sweeper and financing of \$250,000. Oosterhouse recommends financing to conserve on cash and due to the current, low interest rates. NBW Bank in Waupun provides 2.85% interest rate not to exceed 5 years.

Motion Matoushek, second Vanderkin to approve financing the Four Wheel Mechanical Street Sweeper with a capital lease at the annual interest rate of 2.85% with NBW Bank in Waupun not to exceed five (5) years. Motion carried 5-1 on roll call with Mielke voting Nay.

Safety policies of Hearing Conservation, Hazard Communication, and Confined Space which were reviewed at the January 30, 2018 Special Common Council meeting, are provided to the Common Council for approval.

Motion Westphal, second Matoushek to approve the safety policies of Hearing Conservation, Hazard Communication, and Confined Space. Motion carried 6-0 on roll call.

Motion Matoushek, second Vanderkin to authorize payment of the monthly expenses. Motion carried 6-0 on roll call.

Motion Vanderkin, second Kaczmariski to approve Operator Licenses to Jeffrey Baxter, Paloma Matamoros, Stephany White, Brittany Flegner, Joelle Laufer, Crystal Hepler, and Selena Rosales; a Temporary Class B License to Waupun Hockey Association on March 9, 2018 at the Waupun Community Center for the Senior Class Tournament; and a Taxi Cab Driver License to Kristi Donovan. Motion carried 6-0 on roll call.

Futures meetings tentatively scheduled are February 27, 2018 at 5:30pm Committee of the Whole and March 13, 2018 at 6:00pm Common Council. Both to be held at the Waupun City Hall.

Motion Westphal, second Matoushek to adjourn to closed session under Section 19.85 (1) (c) (e) of the WI Statutes for consideration of City organizational structure and land negotiations in the Industrial Park, and Tanager Street Development. Motion carried 6-0.

Motion Vanderkin, second Vossekuil to reconvene to open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

No action taken from closed session.

Motion Matoushek, second Vanderkin to call the meeting adjourned at 8:16pm. Motion carried 6-0.

Angela Hull, City Clerk