



City of Waupun

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"Wild Goose Center of Wisconsin"

Waupun Common Council Minutes of Special Meeting - Tuesday, April 17, 2018

The Waupun Common Council met in special session on Tuesday, April 17, 2018 at 5:00pm in the Common Council Chambers of the Waupun City Hall with Mayor Nickel presiding.

City Staff present are City Attorney VandeZande, City Clerk Hull, Fire Chief Demaa, Library Director Jaeger, Administrator Schlieve, Utility Manager Posthuma, Public Works Director Daane, Treasurer Oosterhouse, and Police Chief Louden. Recreation Program Director Kaminski is absent and excused.

Audience present is Ken Liebenow.

Media present is Justin Wylesky of WBEV/WXRO and Ken Thomas of the Daily Citizen.

Mayor Nickel called the meeting to order at 5:00pm.

Members present are Mayor Nickel, Alderman Matoushek, Alderman Vossekul, Alderman Westphal, and Alderman Vanderkin. Members absent and excused are Alderman Kaczmarski and Alderman Mielke.

Alderman Kaczmarski appears at 5:04pm.

Daane: The Board of Public Works approved 5-10 year Street Plan which lists the street in need of repair for total reconstruction, mill and overlay, or seal coating. Daane met with the Utilities to find options to fund this plan. Madison Street, estimated street cost of \$2,442,000.00, could be an approximate 4-5 years to complete. One option is to borrow the funds to possibly complete the project within a year's time. If we would borrow in 2019, it would put the next large project to 2023 that we would potentially borrow again for. Another option would be a wheel tax which could bring in \$150,000-\$175,000 per year which could help fund mill and overlay and surface sealing of other streets.

Schlieve: The total amount of the Street Plan is \$10m. Grants have been applied for with no acceptance. Prior, borrowing was not felt to be a solution, but in discussing this with other communities, reviewing the finances, and trying to make sure the infrastructure is maintained, Schlieve is coming with a recommendation to borrow to get through the major reconstruction projects. The mill rate lift will help with the mill and overlay projects.

Oosterhouse: The Council made a significant step last year by raising the levy for the capital improvement fund, however with these larger projects, it will take borrowing. If we borrow, we can do larger projects and/or do more work in one year and then borrow less frequently.

Kaczmariski: Would consider the wheel tax if the interest rates continue to rise and the cost of borrowing would cut into what we are able to do. Kaczmariski's concern is getting the public informed and allowed to comment. Doesn't like an infinite time frame and would like to have it reviewed in five years or so, with interest rates considered.

Matoushek: Not opposed to borrowing. His constituents do not want the wheel tax. States that perhaps there not enough knowledge known about wheel tax and possibly a referendum would be considered to allow all citizens to speak.

Westphal: Not opposed to borrowing. He understands that if we borrow \$2m for Madison Street, then we are basically taking half of the 12% increase and putting that to the 10 year loan. His concern is running the loan out 10 years as every time we have a 5 year project that we run into the same problem. Does not feel we should also assess a wheel tax as we increased the levy.

Oosterhouse: The debt service falls off in 10 years, so 5 years we can backload the principal so may be some requirement for a levy increase for some project or perhaps if we are staying up with inflationary with our capital improvement levy, by 5 years we may have added \$75,000 to the improvement levy and we can allocate funds to the debt service levy. For the past 10 years, we have been borrowing on an every other year basis for a length of 15 years. Oosterhouse would like to reduce that closer to a 10 year to provide shorter borrowing cycles.

Mayor Nickel: Believes that when the voters approved the increase to the levy, they were showing that they want the streets fixed. Madison Street should be competed as soon as possible as the longer we wait, the higher the cost becomes.

Vanderkin: Agree for borrowing as the streets need repair as soon as possible.

Vossekuil: Agree for borrowing but do not believe in assessing a wheel tax since we increased the levy.

MSA Professional Services has provided an agreement for the engineering of Madison Street. Due to Madison Street being such a large street and well-traveled, engineering is estimated to be an 8 month process at the price of \$129,410. Bids for the construction would be out after the first of next year. Daane is seeking authorization to obtain other RFP's for engineering services to verify we have a competitive bid, with the contingency that the bids are not to exceed \$129,400.

Motion Matoushek, second Vossekuil to authorize the Public Works Director to seek further Request for Proposals, not to exceed \$129,400, for the engineering services for the construction of Madison Street. Motion carried 5-0 on roll call.

Motion Vanderkin, second Matoushek to approve the Operator Licenses to Bobbi Kunz, Michael Otten, Jamie Marwitz, and Victoria Salmon. Motion carried 5-0.

Motion Vossekuil, second Vanderkin to authorize the City Clerk to release payment of the monthly expenses. Motion carried 5-0 on roll call.

The City received a claim from Kory Fietz, 120 N Division Street, Waupun, for damages the siding to his home sustained from an incident when a City plow truck backed into a power pole causing cable and telephone wires to be pulled from the siding. The claim submitted is requesting damages of \$325. Cities and Villages Mutual Insurance Company liability division has reviewed the claim and recommends payment to the home owner in the amount of \$325.

Motion Vanderkin, second Vossekul to authorize payment to Kory Fietz of 120 N Division Street, Waupun, in the amount of \$325 due to damages his property sustained due to the negligence of the City. Motion carried 5-0 on roll call.

Chief Loudon reviewed options in consideration of a municipal court: continue with Dodge County Circuit Court, Lakeside Municipal Court in North Fond du Lac, and City of Beaver Dam Municipal Court. Loudon recommends Beaver Dam Municipal Court as they provide the most cost savings and provide the services that Loudon is seeking. At this time Loudon is seeking the authorization to prepare an agreement and a resolution for municipal services with the City of Beaver Dam. The final document will come before the Council for final consideration.

At 5:39 Alderman Mielke appears at the meeting.

Motion Matoushek, second Kaczmariski to authorize the Police Chief and the City Attorney to draft an agreement and a resolution that provides the joint operation between the City of Waupun and the City of Beaver Dam for municipal court services. Motion carried 6-0 on roll call.

Motion Vanderkin, second Vossekul to call the meeting adjourned at 5:42p. Motion carried 6-0.

Angela Hull, City Clerk